Chubb eBiz Best Pratices I - First Time Setup

The following setting will only require to be done for the very first time before using Chubb eBiz. It should also be carry out incase your computer is corrupted by spyware / newly installed software that may affect the settings. Please follow the

steps as shown below.

1) Launch the Internet Browser. Go to Chubb eBiz website. Click on the <u>T</u>ools drop-down menu. Select Internet Options.



2) Select 'General' tab, key in Chubb eBiz url address in the Homepage section.

Click Settings button at Browsing history options.

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At the 'Temporary Internet Files and History Settings' window frame, check 'Every time I visit the webpage' radio button. Click OK.

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3) Select the 'Privacy' tab, make sure the Settings is at Medium. Pop-up Blocker section, check "Turn on Pop-up Blocker"

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4) Select 'Content' tab. At the Certificates options, click Clear SSL State. Click Apply and press OK.



5) Select the 'Content' tab. At the AutoComplete options, click Setting.





'AutoComplete Settings' frame will appear. Uncheck User names and passwords on forms and click OK.